

**PERSHING COUNTY SCHOOL DISTRICT (PCSD)  
BOARD OF TRUSTEES  
MINUTES FOR JANUARY 16, 2018 REGULAR MEETING**

**CALL TO ORDER-**

President Walter Brinkerhoff called the regular meeting of the Board of Trustees of the Pershing County School District to order at 5:15 p.m. on Tuesday, January 16, 2018, in the Board Room of the District Office, 1150 Elmhurst Avenue, Lovelock, Nevada.

**IN ATTENDANCE –**

Board Members: Walter Brinkerhoff -- Board President; Shayla Hudson -- Board Clerk; Joe Crim; James Evans; and Michael Mancebo -- Board Members. School Personnel: Russell Fecht -- Superintendent; Thomas R. Brooks -- Pershing County High School (PCHS) Principal; Ted Wells -- Imlay (IES) and Lovelock Elementary School (LES) Principal, Shea Murphy -- Pershing County Middle School (PCMS) Principal; Dave Pollard -- Coal Canyon High School (CCHS) Administrator and Learning Center (LC) Coordinator; Neil Gallagher, and Colby Burke -- Secretary. Students: Jacob Burke, Jessica Gonzalez, Rylee Renfro, and Katie and Connor Hudson. Visitor: Peggy Jones, Christina Dickerman, and Ted Bendure.

**PUBLIC COMMENTS – None****ADJUSTMENTS TO AGENDA – None****BOARD ORGANIZATION-**

Upon a motion by Board Member Michael Mancebo and a second by Board Secretary Shayla Hudson all position listed below were approved unanimously for the board organization. (5/0)

- a) President- Walter Brinkerhoff
- b) Clerk- Shayla Hudson
- c) NASB Director/Legislative Representative- Joe Crim
- d) NASB Alternate Representative (Individual or Position)- James Evans
- e) Recreation Board Representative- James Evans
- f) Debt Management Committee Representative- Walter Brinkerhoff
- g) District Safety Committee- Michael Mancebo
- h) District Wellness Committee- Michael Mancebo
- i) District Technology Committee- Michael Mancebo
- j) Site Council Representatives:
  - 1. Elementary Schools- James Evans
  - 2. Middle School- Shayla Hudson
  - 3. High School- Shayla Hudson
- k) Attendance Advisory Board (appointed by President)- Walter Brinkerhoff
- l) Chamber of Commerce/Economic Development Committee – Ex Officio, Non-Voting Representative- None
- m) Post-Secondary Advisory Committee- Joe Crim

**STUDENT COUNCIL REPRESENTATIVES –**

Lovelock Elementary School (LES) Student Leadership Team Member Jacob Burke appeared to report on the LES events including: the December 19<sup>th</sup> Christmas Concert, the December 20<sup>th</sup> third through fifth grade Basketball game, the December 21<sup>st</sup> Santa Stroll Parent Walk, the upcoming student play- *"The Big Bad Musical,"* the January 25<sup>th</sup> Winter Parent Walk, 100's day activities to be held on February 7<sup>th</sup>, the February 14<sup>th</sup> Valentines Parent Walk, and the February 15<sup>th</sup> Pony Pass Parties.

Pershing County Middle School (PCMS) Student Council representatives Jessica Gonzalez and Rylee Renfore appeared and reported on the Middle School events including: the Leadership Conference in Carlin, the student assistance with P.E. at the Lovelock Elementary School, and the February 14<sup>th</sup> Valentine's Day Dance.

**CONSENT AGENDA–**

Board Secretary Shayla Hudson pulled item (f) Retirement: 6/30/18 Dave Pollard, Coal Canyon High School Administrator and Learning Center Coordinator, from the consent agenda.

Board Secretary Shayla Hudson moved to approve all items of the consent agenda excluding item (f) Retirement: 6/30/18 Dave Pollard, Coal Canyon High School Administrator and Learning Center Coordinator, Board Member Joe Crim seconded and the motion carried. (5/0)

a) Approval of Minutes for Regular Board Meeting December 18, 2017

b) Approval of Vouchers

Expenditure Checks

Ck#'s 048905-048956 12/29/17

Ck#'s 048957-049029 1/10/18

Payroll Checks

Ck#'s 022905-022958 DD#'s 1-129 12/20/17

Ck#'s 022959-022961 12/21/17

Ck#'s 022963-022992 DD#'s 1-48 1/04/18

Ck#'s 022993-023012 1/10/18

Ck#'s 023014 1/11/18

c) Monthly Business and Enrollment Reports

d) Notices of Religious Exemptions from Immunizations – School Nurse Deborah Pontius

e) Removal of Items from Inventory and Equipment Disposal- Electronics

~~f) Retirement: 6/30/18 Dave Pollard, Coal Canyon High School Administrator and Learning Center Coordinator~~

Board Secretary Shayla Hudson thanked Coal Canyon High School Administrator and Learning Center Coordinator Dave Pollard for his service to the District and in turn Mr. Pollard thanked the board.

Board Secretary Shayla Hudson moved to approve the consent agenda item (f) Retirement: 6/30/18 Dave Pollard, Coal Canyon High School Administrator and Learning Center Coordinator, Board Member Michael Mancebo seconded and the motion carried. (5/0)

#### **OLD BUSINESS-**

a) Capital Projects Update- PCHS Track & Field Project- Superintendent Fecht provided an update reporting that the project is ahead of schedule discussing a few of the change orders, providers of material, and concerns, with a projected completion date of June.

#### **NEW BUSINESS-**

a) Approval of 2018-2019 PCSD Calendar- Superintendent Fecht provided the calendar that was sent out in email. After discussion, Board Secretary Shayla Hudson moved to approve the 2018-2019 PCSD Calendar, Board Member James Evans seconded and the motion carried. (5/0)

b) Annual Approval of Indian Policies and Procedures for Impact Aid Compliance for P.L. 874 Application. Superintendent Fecht discussed agenda item placement in order to meet the law changes that require the board to allow comments for the agenda item. Board Member James Evans moved to approve the Indian Policies and Procedures for Impact Aid Compliance for P.L. 874 application, Board Secretary Shayla Hudson seconded and the motion carried. (5/0)

c) Annual Review of District and School Performance Plans (DPP & SPP)- Special Education Director & Special Programs, Marian Nelson. Superintendent Fecht gave an update on the changes made in the plans that deal with programming, goals, as well as the changes in the type of data used as well as the possible state form changes and concerns for the future. Board Member James Evans inquired on the amount of time compiled in completing the plans in which Superintendent Fecht and Principals Murphy and Brooks responded by discussing the vast amount of work Special Education and Special Programs Director Marian Nelson does to compile the information for the plans highlighting the administrative emails and committee time also included. After discussion Board Secretary Shayla Hudson moved to approve the District and School Performance Plans for 2017-2018, Board Member Michael Mancebo seconded and the motion carried. (5/0)  
*(For Possible Action)*

#### **PRINCIPALS' REPORTS-**

Written reports were submitted by Pershing County Middle School Principal and the Coal Canyon Administrator and Learning Center Coordinator.

Lovelock and Imlay Elementary Principal Ted Wells appeared and reported that attendance is up after the return from Christmas break, and the MAPS testing will start next week and spans over a couple of weeks. Principal Wells highlighted how impressed he was by the choreography and talent involved in the tryouts for the upcoming student performance- "*The Big Bad Musical*." Organizer and teacher Tim Wuth along with numerous staff and volunteers of "*The Big Bad Musical*" have completed the tryouts, and would like to give a brief sample of the performance at the next board meeting, with their public performance to be held at the High School auditorium on the 8<sup>th</sup> and 9<sup>th</sup> of March. Principal Wells discussed his past success and history with surveys stating that he has sent parent surveys and looks forward to surveying the students.

Pershing County Middle School Principal Shea Murphy appeared and reported that a staff meeting was held last week which discussed the Positive Behavioral Intervention and Supports (PBIS) matrix specifically the framework built into tier one during the first year implementation that needed some changes. There will be a PBIS recharge on January 17<sup>th</sup> in room 109 at the Middle School starting at 3:20 p.m. to 4:30 to discuss the changes included to promote respect, responsibility, as well as adding relationships with language adjustments geared towards young adults which will also include relationship building tools for themselves, as well as toward teachers and community. Principal Murphy discussed the benefits of the formation of a K-8 team for math which will be working on mapping the K-8 curriculum in comparison to the previous mapping of only grades 6-12. A new (ELA) English Language Arts program has been purchased through a grant for the Middle School with a partial implementation for the 2017-18 school year which will be in full swing beginning of next year. Principal Murphy ended her report with a highlight of the student responses that were given through a ten question student survey that had a comment section giving the staff insight into things they need to discuss with the students that they thought they already knew.

Pershing County High School Principal Tom Brooks appeared and reported that the students have semester finals this week and are preparing for Winterfest. The shutdown of Infinite Campus this Friday and Saturday will cause difficulty for staff who planned to finish their grading inputs during the in-service day on Friday. All seniors received the needed credits for this semester.

Coal Canyon High School (CCHS) Administrator and Learning Center (LC) Coordinator Dave Pollard appeared and reported that the CCHS passed 1,000 student enrollment as of last week. The learning center has 56 adult students enrolled.

#### **SUPERINTENDENT'S REPORT-**

Superintendent Fecht provided the board with a written report detailing the Superintendent's activities since December 18, 2017.

Superintendent Fecht discussed the new district emails for members which are reflected on the website.

Facility walkthrough's with the board members will be scheduled through their new emails.

On December 20<sup>th</sup> during the meeting with the County Commissioners it was agreed upon to move forward listing the County as a partner within the Governor's Office of Science Innovation and Technology grant through which if successful will allocate the establishment of single mode cable to the County's Library for internal technology. E-Rate within NRS 350.0201 was also discussed at the December 20<sup>th</sup> meeting and it will continue for ten more years.

A Youth Resource Officer Meeting was held January 11<sup>th</sup> including members from the Police Department, Sheriff's Department, and School District. Superintendent Fecht gave a brief history of the program. During the meeting Sheriff Jerry Allen discussed the fact that the Federal Grant for the youth resource officer covered 100% for year one, 75% for the second year, 50% the third year, 25% on the fourth year, and thus evolving to being a self-sufficient program which all members are committed to. Superintendent Fecht explained that currently the Department of Safety has not allocated the grant funds which fund our Youth Resource Officer's salary and benefits. The funds are being

withheld due to the presidential stance in which government is withholding federal funds from so-called sanctuary cities. Although the FCC has picked up training components, the grant has not received funding for the fiscal year starting Oct 1, 2017 and thus the Sheriff's Department has been funding the program and cannot continue to do so. Superintendent Fecht announced that updates will continue as solutions are being sought out as none of the participating entities budgeting for this shortfall of 75% of the officer's salary and benefits.

Board President Walter Brinkerhoff inquired about the TESLA Tour to be held on January 18, 2018. Superintendent Fecht gave a brief history of how sometimes mining groups and in this case a Gigafactory give tours before Nevada Association of School Superintendents (NASS) meetings. The tours have the intent of educating about the needed workforce skills within a particular industry as well as the career opportunities which can tie into Career and Technology Education (CTE) giving schools and students an opportunity to develop the needed skills. Discussion was held on screening processes for some of the tours and experiences. Superintendent Fecht also announced that Pershing will be holding a NASS Meeting on March 1<sup>st</sup> highlighting the fact that there are only two rural meetings of the eleven NASS meetings this year; the other nine are in Reno or Las Vegas. This year's two rural districts meetings were the August meeting in White Pine and the upcoming Pershing meeting on March 1<sup>st</sup>.

**NEVADA ASSOCIATION OF SCHOOL BOARDS (NASB) DIRECTOR'S REPORT-**  
NASB Representative Joe Crim had nothing to report at this time.

**PUBLIC COMMENTS** – The Chief Nursing Officer at Pershing General Hospital Christina Dickerman and Hospital Board of Trustee Ted Bendure appeared to convey their purpose of finding out how the hospital and physicians center can better serve the community's needs. Chief Nurse Dickerman discussed what is offered including sports physicals, labs, x-rays, rehab services, long term care, and Wellness Tuesdays. Discussion was held regarding changing the Wellness Day and times to which Board President Walter Brinkerhoff suggested holding the Wellness Day on a Friday. Superintendent Fecht said he was willing to meet and brain storm as well as to give information in flyer or electronic form to employees. Discussion continued regarding getting flyers to give to employees, Certified Nursing Assistance (CNA) program, and possible tailored staff physicals.

**IMPORTANT FUTURE DATES –**

- a) Next Regular Board Meeting- Tuesday, February 20, 2018- 5:15 p.m. - **(Discussion)**

**ADJOURNMENT-**

There being no further business to come before the members of the Board of Trustees in this regular meeting, the meeting adjourned at 6:36 p.m.

**APPROVED:**

  
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PRESIDENT  
  
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TRUSTEE  
  
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TRUSTEE

**ATTEST:**

  
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CLERK  
  
\_\_\_\_\_  
TRUSTEE

PCSD Board Approval  
Meeting Date: 2/20/2018