

**PERSHING COUNTY SCHOOL DISTRICT (PCSD)  
BOARD OF TRUSTEES PUBLIC BUDGET HEARING MINUTES  
WEDNESDAY, MAY 30, 2018  
PERSHING COUNTY SCHOOL DISTRICT OFFICE  
1150 Elmhurst Avenue, Lovelock, NV 89419**

**CALL TO ORDER- (Action)**

Board President Brinkerhoff called the Public Budget Hearing of the Board of Trustees of the Pershing County School District to order at 12:05 p.m. on Wednesday, May 30, 2018 in the Board Room of the District Office, 1150 Elmhurst Avenue, Lovelock, Nevada.

**IN ATTENDANCE-**

Board Members: Walter Brinkerhoff, Board President; Shayla Hudson – Board Clerk; Joe Crim; James Evans and Michael Mancebo – Members. School Personnel: Russell D. Fecht -- Superintendent; Thomas R. Brooks – Pershing County High School Principal, Lisa Clark -- Finance Officer, Matthew Schottel, and Colby Burke -- Board Secretary. Visitors: Peggy Jones and Cindy Plummer.

**PUBLIC COMMENTS –**

The Board thanked Superintendent Fecht for lunch.

**ADJUSTMENTS TO AGENDA –**

None

**CONSENT AGENDA –**

Board Clerk Shayla Hudson moved to approve all items of the consent agenda, Board Member Joe Crim seconded and the motion carried. (5/0)

- a) Out of State Travel Request: Eighth Grade Honor Trip to Six Flags in Vallejo, CA: May 31<sup>st</sup>, 2018 for Six Students and Two Chaperones- PCMS Shea Murphy

**FINAL 2018-2019 BUDGET HEARING –**

Superintendent Russell Fecht explained that the budget is the same as the last submission reviewed in April. Superintendent Fecht reviewed items that may change on the budget including: the weighted enrollment number in the General Fund; the Distributive Student Account (DSA) and Net Proceeds in Minerals. The Net Proceeds in Minerals amount is not reflected in the budget as the amount was received on the 29<sup>th</sup> of May. Other factors in the budget were discussed including enrollment, staff changes, Ad Valorem revenue, and the Nevada Plan were discussed.

**FINAL 2018-2019 BUDGET ADOPTION – (Action)**

Board Clerk Shayla Hudson moved to adopt the 2018-2019 Budget with proposed changes, Board Member James Evans seconded and the motion carried. (5/0)

**REVISION OF DISTRICT CAPTILIZATION THRESHOLD REQUIREMENTS TO \$3,000, PER NAC 354.750 –**

Superintendent Fecht explained that with the upcoming conversion to a new accounting software, the District will use the opportunity to clean up the physical inventory/fixes asset list. After a review of the laws and discussions with the auditors, the District would like to change our capitalization threshold from \$5,000 to \$3,000 in accordance NAC threshold. The asset list will be revised to only include items having a purchase price of \$3,000 or more so that irrelevant items will not be converted to the new system and values of new assets will be consistent moving forward.

The District plans to utilize the summer hires to work with staff to conduct a physical inventory, removing items that are no longer in use. Board Member Joe Crim moved to approve a threshold change for assets to the \$3,000 and to realign the list to match the NAC 354.750 threshold. Board Member Michael Mancebo seconded and the motion carried. (5/0)

**REMOVAL OF ITEMS ON FIXED ASSET INVENTORY & EQUIPMENT DISPOSAL–**

Superintendent stated that he will compile a list of items in the correct threshold.

**BOARD SCHOLARSHIP SELECTION -**

Discussion of recipients awarded other scholarships, amount of scholarship, qualifications, and current balance in the Board Scholarship account was held. Currently there is \$4,647.20 in the Scholarship Account AS reported Secretary, Colby Burke. After reviewing the possible recipients chosen by each board member Walter Brinkerhoff moved to award the Pershing County School District Board of Trustees scholarships to students: Emilio Gomez, Rebecca Mello, Veronica Mapson, Loryn Hunt, at \$1,000 each, Board Member Joe Crim seconded and the motion carried. (5/0)

**PUBLIC COMMENTS -**

None

**IMPORTANT FUTURE DATES -**

- a) Friday June 1, 2018 - Last Day of School for Students -Dismissal 1:00 p.m.
- b) Saturday, June 2, 2018 -Pershing County High School Graduation Ceremony - 7:00 p.m.
- c) Monday, June 18, 2018- Next Regular Board Meeting- 5:15 p.m.

**ADJOURNMENT -**

There being no further business to come before the members of the Board of Trustees in this regular meeting, Board President, Brinkerhoff adjourned the meeting at 12:35 p.m.

APPROVED:

  
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PRESIDENT

  
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TRUSTEE

  
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TRUSTEE

ATTEST:

  
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CLERK

  
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TRUSTEE