

**PERSHING COUNTY SCHOOL DISTRICT (PCSD)
BOARD OF TRUSTEES
MINUTES FOR DECEMBER 18, 2017 REGULAR MEETING**

CALL TO ORDER-

President Walter Brinkerhoff called the regular meeting of the Board of Trustees of the Pershing County School District to order at 5:15 p.m. on Monday, December 18, 2017, in the Board Room of the District Office, 1150 Elmhurst Avenue, Lovelock, Nevada.

IN ATTENDANCE –

Board Members: Walter Brinkerhoff -- Board President; Shayla Hudson -- Board Clerk; Joe Crim; James Evans; and Michael Mancebo -- Board Members. School Personnel: Russell Fecht -- Superintendent; Thomas R. Brooks -- Pershing County High School (PCHS) Principal; Ted Wells -- Imlay (IES) and Lovelock Elementary School (LES) Principal, Shea Murphy -- Pershing County Middle School (PCMS) Principal; Lisa Clark -- Finance Officer; Deborah Pontius -- School Nurse; Tera Maita -- School Nurse; and Colby Burke -- Secretary. Students: Jacob Burke, Aledda Sam, and Keyton Grangruth. Visitors: J.P. Burke, and Peggy Jones

PUBLIC COMMENTS – School Nurse Deborah Pontius thanked the board and the school district for the rewarding experience and administrative support throughout her last seventeen years. Nurse Pontius introduced her replacement Tera Maita

ADJUSTMENTS TO AGENDA – None

STUDENT COUNCIL REPRESENTATIVES – None

CONSENT AGENDA–

Board Member Joe Crim moved to approve all items of the consent agenda, Board Secretary Shayla Hudson seconded and the motion carried. (5/0)

- a) Approval of Minutes for Regular Board Meeting November 20, 2017
- b) Approval of Vouchers

Expenditure Checks

Ck#'s 048782-048843 11/26/17

Ck#'s 048844-048902 12/11/17

Ck#'s 048903-048904 12/13/17

Payroll Checks

Ck#'s 022810-022863 DD#'s 1-128 11/21/17

Ck#'s 022864-022874 11/21/17

Ck#'s 022875-022904 DD#'s 1-52 12/05/17

- c) Monthly Business and Enrollment Reports
- d) Appointments: 12/04/17 Tera Maita, School Nurse
- e) Notice of Intent to Homeschool- Tessa Relei

STUDENT BODY REPRESENTATIVES-

Lovelock Elementary School (LES) Student Leadership Team Member Jacob Burke appeared to report on the LES events including: the November 16th Turkey parent walk, the leadership hosted Holiday Store which will be open December 11th to the 21st, the December 19th Christmas Concert, the December 20th third through fifth grade Basketball game, the December 21st Santa Stroll Parent Walk, the musical tryouts January 22nd through the 25th, and the January 25th Winter Parent Walk.

Pershing County Middle School (PCMS) Student Council representatives Aledda Sam appeared and reported on the Middle School events including: the December 4th through 7th Spirit Week, Mrs. Whitney Phillip's advisory class win for the movie theme decorations on the classroom doors, the December 20th Angel Tree shopping, and the canned food drive with an end date of December 19th. Canned food items collected will go to the local food bank.

NEW BUSINESS-

a) Annual Superintendent Evaluation- Board President Walter Brinkerhoff – After Discussion, Board Secretary Shayla Hudson moved to approve the Superintendent Evaluation, Board Member Michael Mancebo seconded and the motion carried. (5/0)

- b) FY 2018 Amended Budget Pursuant to NRS 354.598005(9) – Supt. Fecht & Finance Officer Clark–

Superintendent Fecht and Finance Officer Lisa Clark discussed the amendments to the budget providing a handout. After discussion Board Secretary Shayla Hudson moved to approve the Amended Budget pursuant to NRS 354.598005(9), James Evans seconded and the motion carried. (5/0)

PRINCIPALS' REPORTS–

Written reports were submitted by Administrators and/or Principals.

Lovelock and Imlay Elementary Principal Ted Wells appeared and discussed the Pony Passes. Pony Passes are one of the Tier One PBIS supports in which a physical ticket is given to the students representing positive praise for an appropriate behavior and is reinforced when they attend a Pony Pass Party using the ticket. Principal Wells discussed the struggles and proposed solutions that LES is having in regards to issuing enough pony passes in a day to ensure that the exemplary behaved students are getting the recognition deserved.

Pershing County Middle School Principal Shea Murphy appeared and reported on the student eligibility issues which have led the staff to implement some strategies to make students more successful in the future and focus on possibilities after high school. Some strategies discussed included students making goal folders that include grades and guidance toward personal responsibility and options for the future. Principal Murphy announced that Counselor Matthew Schottel is working on the possibility of students being able to visit trade schools. Due to these changes at the middle school six of the students who were concerned with having enough credits to move to the high school have improved grades and are doing well.

Pershing County High School (PCHS) Principal Tom Brooks appeared and reported the High School having the highest student absences today due to sicknesses that were to the extent that basketball practice was cancelled. Twenty-six teams participated in the Wrestling tournament held at PCHS. Principal Brooks also discussed that over half the student population at PCHS is involved in extracurricular activities highlighting some new additional teams including a science and a flag team. In looking at the approach of the end of the semester PCHS currently has the smallest eligibility list for 2017-18 thus far. Principal Brooks invited the board and district office staff to the December 20th Christmas luncheon at the High School.

SUPERINTENDENT'S REPORT–

Superintendent Fecht provided the board with a written report detailing the Superintendent's activities since November 20, 2017.

An update of the progress of the PCHS Track and Field project was given. Discussion was held regarding the field lettering, installation plan, and construction concerns being worked out such as: concrete, rebar, and electrical.

Superintendent Fecht offered to take board members on a facility walkthrough after the New Year. After discussion it was decided that Superintendent Fecht will schedule the walkthroughs with the board through email.

Superintendent Fecht announced that he has visited the majority of the various properties owned by the school district detailing concerns. During the week of December 11th Operations Manager Tom Donaldson and Superintendent Fecht went to Imlay to evaluate the Imlay Teacherage and are thus concerned with liability and safety issues which were explained. Discussion was held regarding the process of possibly selling the Teacherage property including assessment, offer process, fair market value, time frame, and possible auction.

Superintendent Fecht announced that a new service truck for Transportation was purchased.

On December 20th the Superintendent will be attending the Pershing County Commissioner's Meeting to discuss a possible partnership involving grant funding as well as the E-Rate within NRS 350.0201. The district is pursuing a grant through the Governor's Office of Science Innovation and Technology which will grant the district the ability to rewire the buildings for internal technology and may include the County's Library. The District will replace fiber-optic cable with single mode cable which is approximately a \$367,000 project. Superintendent Fecht commented that if the district can show partnership with another entity it will make the application stronger. The County Library makes the most sense as it is located so close to the district. Our project doesn't hinge on if the County accepts the partnership. If the partnership is accepted the County Library would become part of our network within the school. The

Commissioner's meeting will also be attended to discuss the money to upgrade infrastructure through E-Rate. A brief history of the NRS 350.0201 and E-Rate money was given and discussed.

Superintendent Fecht announced that the Board Members were given district email addresses.

Superintendent Fecht reported that at the board retreat a lengthy discussion was held regarding the student drug testing policy as the board voiced commitment to want to continue, and review. In the next few months they will initiate but no drastic changes will be made during a school year. However, the district plans to make some improvements and provide some support to our administrators.

NEVADA ASSOCIATION OF SCHOOL BOARDS (NASB) DIRECTOR'S REPORT-
NASB Representative Joe Crim had nothing to report at this time.

PUBLIC COMMENTS – None

IMPORTANT FUTURE DATES –

- a) Winter Break- December 22, 2017 – January 7, 2018- *(Discussion)*
- b) Next Regular Board Meeting- Tuesday, January 16, 2018- 5:15 p.m. - *(Discussion)*

ADJOURNMENT-

There being no further business to come before the members of the Board of Trustees in this regular meeting, the meeting adjourned at 6:26 p.m.

APPROVED:



 PRESIDENT



 TRUSTEE



 TRUSTEE

ATTEST:



 CLERK



 TRUSTEE