

**PERSHING COUNTY SCHOOL DISTRICT (PCSD)
BOARD OF TRUSTEES
MINUTES FOR NOVEMBER 20, 2017 REGULAR MEETING**

CALL TO ORDER-

President Walter Brinkerhoff called the regular meeting of the Board of Trustees of the Pershing County School District to order at 5:15 p.m. on Monday, November 20, 2017, in the Board Room of the District Office, 1150 Elmhurst Avenue, Lovelock, Nevada.

IN ATTENDANCE –

Board Members: Walter Brinkerhoff -- Board President; Shayla Hudson -- Board Clerk; Joe Crim; James Evans; and Michael Mancebo -- Board Members. School Personnel: Russell Fecht -- Superintendent; Thomas R. Brooks -- Pershing County High School (PCHS) Principal; Ted Wells -- Imlay (IES) and Lovelock Elementary School (LES) Principal, Shea Murphy -- Pershing County Middle School (PCMS) Principal; Lisa Clark -- Finance Officer; Michele Kommers; Neil Gallagher; Val McLean; Matt Schottel; Elizabeth Uhart; and Colby Burke -- Secretary. Students: Jacob Burke, Rylee Renfroe, Jessica Gonzalez, Owen Bake, Kyle Barter, Scott and Ben Plimpton, and Keyton Grangruth. Visitors: Peggy Jones and Jim Sciarani.

PUBLIC COMMENTS – None**ADJUSTMENTS TO AGENDA – None****STUDENT COUNCIL REPRESENTATIVES – None****CONSENT AGENDA–**

Board Member James Evans moved to approve all items of the consent agenda, Board Member Michael Mancebo seconded and the motion carried. (5/0)

a) Approval of Minutes for Regular Board Meeting October 16, 2017

b) Approval of Vouchers-

Expenditure Checks

Ck#'s 048628-048632 10/18/17

Ck#'s 048633-048686 10/26/17

Ck#'s 048694-048700 10/30/17

Ck#'s 048701-048776 11/09/17

Ck#'s 048777-048781 11/16/17

Payroll Checks

Ck#'s 022726-22779 DD#'s 1-123 10/18/17

Ck#'s 022780-22809 DD#'s 1-56 11/02/17

c) Monthly Business and Enrollment Reports

d) Appointments: 9/18/17 Kirt Haynie, Instructional Aide Specialist; 11/08/17 Jaime Trowbridge, Instructional Aide Specialist; 11/13/17 Yvonne Egerton, Instructional Aide Specialist

e) Notice of Intent to Homeschool- Baylee Lovett

STUDENT BODY REPRESENTATIVES-

Lovelock Elementary School (LES) Student Leadership Team Member Jacob Burke appeared to report on the LES past events including: the October 26th parent conferences, the October 31st parties for Halloween/Nevada Day and Pony Passes, the November 9th Donuts with Dad, the November 13th activities for the Northern Nevada Leadership Conference hosted at the LES, the November 15th Thanksgiving Feast, as well as the November 16th Turkey parent walk. Upcoming events reported on included: the Talent Show being moved to a later date, the December 20th third through fifth grade Basketball game, the December 21st Santa Stroll Parent Walk, and the December 21st Christmas parties.

Pershing County Middle School (PCMS) Student Council representatives Rylee Renfroe and Jessica Gonzalez appeared and reported on the Middle School events including: the Red Ribbon Week; the October 31st Halloween Dance; the leadership's Christmas tree ornaments, gifts, and goodies to be made and delivered November 21st to the Bee Hive and Nursing Home; the December 4th through the 7th Spirit Week; the Angel Tree Bake Sale; as well as the Birthday and Calendar posters made by leadership.

Pershing County High school Student Council representative Scott Plimpton appeared and reported on the High School events including: the Northern Nevada Leadership Conference, the beginning of winter sports, the November 21st Alumni Basketball Game at the High School Gym, the January 29th through February 3rd Winter Fest celebrations, the January 18th blood drive, the Student Elections, the Angel Tree shopping and delivering, as well as the canned food drive.

OLD BUSINESS-

a) Unpaid Meal Charge Policy - Second Reading-
 Superintendent Fecht discussed details of the policy. Discussion continued on avoiding meal shaming and the online bill payment option. Board Member Michael Mancebo moved to accept the second reading of the Unpaid Meal Charge Policy, Board Secretary Shayla Hudson seconded and the motion carried. (5/0)

NEW BUSINESS-

- a) Out of State Student Field Trip & Request for Funding Assistance, Charter Bus: Annual Physics Trip to San Francisco, California March 26-28, 2018 for Approximately 25 Students and Chaperones- Mrs. McLean– **(For Possible Action)**

Teacher Val Mclean appeared and provided a handout that covered the itinerary as well as the detailed costs. After discussion of the transportation cost, Board Member James Evans moved to approve the out of state student field trip and request for funding assistance, including the Charter bus cost for the annual Physics Trip to San Francisco, California on March 26th through the 28th, 2018 for approximately twenty-five students and chaperones, Board Secretary Shayla Hudson seconded and the motion carried. (5/0)

- b) FY 2017 Audit Review and Approval – Jim Sciarani, District Auditor– **(For Possible Action)**

Jim Sciarani, Sciarani & Co. Independent Auditor appeared providing a handout and presenting the annual Fiscal Year 2017 Audit Report. Mr. Sciarani discussed the General Fund Summary and the Summary of Fund Balances explaining the estimates affecting the financial statements. Board Secretary Shayla Hudson moved to approve the annual review of the FY 2017 Independent Audit, Board Member Michael Mancebo seconded and the motion carried. (5/0)

PRINCIPALS' REPORTS-

A written report was submitted by Administrator Dave Pollard for the Coal Canyon High School and Learning Center.

Pershing County High School (PCHS) Principal Tom Brooks appeared and reported on the Northern Nevada Leadership Conference, commending student leader Maggie Baker, Leadership advisor Thomas "Buzz" Brooks, Principal Wells, Teacher Nancy Meissner, and Food Service Manager Julie Myers along with the leadership student group. Principal Brooks announced the Fall Awards Night which will be held November 21st at 7 p.m. in the High School Auditorium. The High School Football State Championship win was also announced by Principal Brooks.

Lovelock and Imlay Elementary Principal Ted Wells appeared and thanked all those who supported Imlay Elementary's Thanksgiving Feast held on November 15th highlighting that it was their 40th annual event. Principal Wells also commended Principal Brooks and student leader Maggie Baker for how well run the Northern Nevada Leadership Conference was emphasizing the one on one attention which was given. Donuts with Dad was held at the Lovelock Elementary School with approximately two-hundred and sixty-one students represented by a parent.

SUPERINTENDENT'S REPORT-

Superintendent Fecht provided the board with a written report detailing the Superintendent's activities since October 16, 2017.

Announcements were made by Superintendent Fecht. The new Pershing County School District website is up and running, and the High School Track and Field project started approximately November 13th. Discussion was held on the construction process including sprinkler, fencing, and the last contractors meeting which included discussion on dust control, traffic control, and demolition.

The upcoming Distributive Student Account (DSA) Equity Allocation Meeting to be held December 5th in Carson City will cover the DSA decrease which will have a negative financial impact on fifteen of the seventeen Nevada counties.

The late bus has not run for the 2017-18 school year due to not having a driver that meets all the requirements including: licensing, city residency, as well as a commitment

to work for the whole year not just one season of a particular sport. It is believed there are four students who would be in need. It is an approximate cost of \$7,500 a year to run a vehicle three nights a week which includes the \$25 an hour stipend and fuel not including tire costs. Discussion continued regarding the extra-curricular hours which often extend to 8 p.m. as well as the need to keep the vehicle within Lovelock with the fleet for necessity for other activities, trainings, and etc.

NEVADA ASSOCIATION OF SCHOOL BOARDS (NASB) DIRECTOR'S REPORT-
NASB Representative Joe Crim had nothing to report at this time.

PUBLIC COMMENTS –

Parent Elizabeth Uhart thanked the board for addressing the late bus driver.

Board Member Joe Crim congratulated the Pershing County High School Football Team for their State Championship win.

IMPORTANT FUTURE DATES –

- a) Thanksgiving Break- November 22 -26, 2017- **(Discussion)**
- b) Next Regular Board Meeting-Monday, December 18, 2017- 5:15 p.m. - **(Discussion)**

ADJOURNMENT-

There being no further business to come before the members of the Board of Trustees in this regular meeting, the meeting adjourned at 6:10 p.m.

APPROVED:



 PRESIDENT



 TRUSTEE



 TRUSTEE

ATTEST:



 CLERK



 TRUSTEE